

Quality Program Assessment Application



**NIAAA Quality Program Assessment Recognition
c/o Quality Program Assessment Coordinator
9100 Keystone Crossing, Suite 650
Indianapolis, Indiana
46240**

School: _____

Address: _____
Street

City State Zip

Contact Person (Check one) **Athletic Administrator** **Assistant Principal** **Other**
Name (Contact Person) _____
First M Last

Office Address: _____
Street

City State Zip

Phone: Work _____ **Cell** _____
Email: _____ **Fax** _____
If Different from Above

TWITTER: @ _____
INSTAGRAM: @ _____

Principal or Head of School

Name: _____
First M Last
Phone: Work _____ **Cell** _____
Email: _____ **Fax** _____

Superintendent or Senior Executive of Schools

Name: _____
First M Last
Office Address: _____

Attention: _____ **Title:** _____

Email: _____

Address: _____

Street

City

State

Zip

Phone: _____

Name of Paper: _____

Attention: _____ **Title:** _____

Email: _____

Address: _____

Street

City

State

Zip

Phone: _____

Local Television/Radio Stations

Call Letters of Station: _____ **Radio:** _____ **TV:** _____

Attention: _____ **Title:** _____

Email: _____

Address: _____

Street

City

State

Zip

Phone: _____

Call Letters of Station: _____ **Radio:** _____ **TV:** _____

Attention: _____ **Title:** _____

Email: _____

Address: _____

Street

City

State

Zip

Phone: _____

Provided applicant Athletic Director has not received CMAA status, the Applicant Athletic Administrator may use a successful QPA Project to apply for a CMAA. Will Applicant Athletic Administrator be applying for CMAA status? YES _____ NO _____

ADDITIONAL APPLICATION COMPONENTS

Please enclose: (1) Evidence of the LTC 799 course completion; (2) Validation of Applicant School athletic director CAA completion.

APPLICATION PROCESS

Upon acceptance of the QPA Application, the school will be invoiced for \$800.00 from the NIAAA office.

Upon Verification from the NIAAA Office:

- The QPA Program Coordinator will contact the Applicant School.
- A QPA Mentor will be assigned to the Applicant School by the QPA Program Coordinator.
- The QPA Coordinator will provide the Applicant School with a template from a previously successful QPA project.
- The QPA Coordinator will provide a link to access the Category Platform which will contain:
 - Examples of Evidence-Based Documentation.
 - Category Score Sheets (to be used by Applicant School and QPA Reviewers).
 - A section to enter Applicant School's Evidence-Based Documentation.

TIMELINE

There is no designated timeframe within which NIAAA must decide on your QPA Application. The time period for awarding or denying a QPA Application is at the sole discretion of the NIAAA Board. However, in order to have your QPA Application considered in advance of a National Athletic Directors' Conference, you must submit completed projects and all Evidence-Based Documentation by either **April 30** (April Track) or **July 30** (July Track).

REVIEWS

All reviews are initially conducted by two anonymous QPA Reviewers.

If an applicant does not achieve the minimum points required in a category:

- The QPA Coordinator will work with the appointed QPA Mentor and the Applicant School Administrator to review those categories where additional Evidence-Based Documentation is being requested.
- Additional documentation to support awarding any additional points must be submitted prior to June 15 (for applications in the April Track) or September 15 (for applications in the July Track).

The ultimate decision on whether to approve or deny an Award will be made in the sole discretion of the NIAAA Board. While not guaranteed, successful QPA Applicant Schools are often notified

